



Ana Petrović

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Objective

I am a highly motivated and detail-oriented individual seeking a challenging internship that will utilize my current skills, and also provide me with the opportunity to further develop and expand my knowledge while contributing prospective organization reach its business goals.

Experience

National Bank of Serbia - Bank Supervision Department (Summer Intern)

July 2012 – Sep 2012

Preparation of presentation of Supervision department on IMF request; translation of documentation related to reorganization of the department; participation in preparation of CAMELS analysis; research on BASEL II and III standards, one month research project on advanced models for evaluation of capital adequacy of banks.

AIIESEC Serbia – Global Internship Program team (Team Member)

Apr 2012 – July 2012

Part of team with eight members in which main responsibilities were managing internship program with companies and students (matching the needs of companies with student experience), organizing recruitment projects, interviews, preparation, education and tracking of people who applied for internship program. Promoting internship program internally and help in organizing different events for external promotion.

Verano Motors – Promotion team (Team Member)

June 2010 – July 2010

Member of promotion team for scooters and 3 wheels product line for urban mobility. Tasks included were: dissemination of promotion materials, informing potential customers on technical specification, prices and potential possible models for financing purchase of scooters.

Education

University of Belgrade: Faculty of Economics | Master's – Strategic financial management 2013 – 2014 (expected)

University of Belgrade: Faculty of Economics | Bachelor – Banking, Finance and Insurance 2008 – 2013

Relevant Courses: Managerial accounting, Strategic Management, Corporate Finance, Financial markets and others.
GPA: (8.3/10)

Grammar school | IX gymnasium "Mihailo Petrović - Alas"

2004 – 2008

Trainings and Conferences

Seminar "Kadar da budem kadar" – AmCham and Center for Career Development (May 2013)

Microsoft Excel Seminar - financial analysis – Sharpe softskills school and CDI (March 2013)

HR Forum – delegate (March 2012)

Summit of economy students – Zlatibor (December 2012)

Financial Seminar "FIDES" – delegate (April 2011 and April 2012)

Belgrade Stock Exchange – Daily work of BELEX (April 2011)

Young Leaders Forum, Bulgaria – delegate (February 2012)

Summer Language course, Russia, Moscow – delegate (July 2008)

Languages

Serbian – Native proficiency

English – Full professional proficiency

Russian – Limited professional proficiency – (Attending Russian language course; previous member of Russian choir)

Skills & Profile

Computer Skills: Windows OS, MS Office and various Internet applications.

General skills: driver's license (B category), First Aid course.

Profile: I am a hardworking, responsible and ambitious person who is very determined and uses its developed communicative skills in everyday job and studies.

Extracurricular activities

Personal interest: Piano, salsa dancing, travelling and sports.

Musical school: attended primary and high school "Kosta Manojlović" (1997 - 2003)

