

OLIVERA VELJANOVSKA

Date of birth: 08.07.1989.

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SUMMARY

Interested in getting a position in a high - profile company that will enable successful implementation of all acquired knowledge and skills. Able to use own initiative and work as part of a team under pressure to meet challenging deadlines/objectives.

EDUCATION

Faculty of Organizational Sciences – Belgrade, Serbia 2012 – 2013

Master of Arts - Marketing Management and Public Relations

Faculty of Business Economics - Valjevo, Serbia 2011 - 2012

Bachelor of Arts: Finance, banking and stock management

Business School of Applied Studies - Valjevo, Serbia 2008 - 2011

Bachelor (appl.) - Banking and Insurance

ACCOMPLISHMENTS

Teacher's assistant at Business School of Applied Studies, Valjevo.

Key responsibilities:

- Educating students in the field of Internet services
- Control and supervision of student task performance

SKILLS

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| • Excellent communication skills | • Microsoft Office advanced user |
| • Enthusiastic team player | • Advanced Internet research skills |
| • Innovative | |
| • Flexible and quick learner | |
| • Detail oriented | |