

Curriculum vitae Slavica Mastilović

Name and surname: Mastilović Slavica

Date of birth: 06.05.1986.

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Education:

Finished Second School of Economics in Belgrade. Currently, a regular student fourth-year at the Faculty of Mathematics, University of Belgrade, with one more exam to graduate.

Profession:

Economic technician.

Currently a student at the Faculty of Mathematics, Department of Mathematics and Computer Science Professor.

Language skills:

Conversation, reading and writing English at a high level. Completed intermediate level of English at the Institute of Foreign Languages in Belgrade Jovanova.

Basic knowledge of German language.

Other skills:

- Dactylography
- Familiar with working under Linux and Windows operating systems
- Excellent knowledge of the Microsoft Office (Excel, Word, Power Point, Access)
- Use of the Internet in business communication
- Basic knowledge of programming languages C and C++ and web programming languages including HTML

Work experience:

2010. – 2012. Job manager in Student and youth cooperatives DOB, Belgrade

2009. – 2010. Administrative Secretary, Commissioner and Secretary for Security football club Obilić, Belgrade

2009. Security at the Universiade (FISU) in the engagement of the Company for the physical-technical and fire protection FTO

2005. Promoter of chemical products in shopping mall Vero

2004. – 2005. Sales and economic affairs of the company Tehnika d.o.o. Belgrade (current company name: MM Millennium)

Professional training:

- 2010. Methodology of teaching Mathematics 1
- 2011. Methodology of teaching Computer Science
- 2012. Methodology of teaching Mathematics 2

Coaching:

Teaching Mathematics in Primary and Secondary school. Teaching students from different Universities. Preparing students for the Final exam.

Personal characteristics:

Responsible, precision, systematic, fast learner, positive and optimistic, excellent communication skills.

Interest: Psychology and human relations, Salsa, France language, humanitarian work.

Other information: Driving license B category.